

REDWOOD VALLEY COUNTY WATER DISTRICT
2370 Webb Ranch Road
P. O. Box 399
Redwood Valley CA 95470
(707) 485-0679

MINUTES

Board of Directors
Regular Meeting
Thursday, January 15, 2009

Directors Present: Hal Voege, Granville Pool, Donald E. Butow
Directors Absent: Jeanette Hallman
Staff Present: General Manager Bill Koehler
Assistant Office Manager, Paula Berezay
Members of the Public: Will Carson, Roy Beck

CALL TO ORDER: 7:00 P.M. by President, Board of Directors, Donald E. Butow

1. ROLL CALL.

Hal Voege, Director
Granville Pool, Director
Donald E. Butow, President

2. HEARING OF COMMENTS OR QUESTIONS FROM THE ATTENDING PUBLIC.

Nothing at this time.

3. CONSIDER HEARING OF URGENT ITEMS RECEIVED SINCE THE AGENDA WAS POSTED.

Director Butow introduced the matter of election of officers for the Board of Directors.

MOTION: Conduct Election of Officers

Pool/Voege Discussion CARRIED

Ayes: Pool, Voege, Butow

Noes: None

Absent: Hallman

Abstain: None

MOTION: Nominate Donald E. Butow for President, Board of Directors.

Pool/Voege Discussion CARRIED

Ayes: Pool, Voege, Butow

Noes: None

Absent: Hallman

Abstain: None

Director Hallman arrived at 7:07 p.m.

MOTION: Nominate Hal Voegel for Vice-President, Board of Directors.

Pool/Butow Discussion CARRIED

Ayes: Pool, Butow, Hallman, Voegel

Noes: None

Absent: None

Abstain: None

CORRECTION APPROVED 03/19/09: Director Voegel ABSTAINED from this vote.

Director Pool was appointed to be Representative for Russian River Flood Control District.
Director Voegel was appointed to be Representative for Inland Water & Power Commission.

Supervisor Carre Brown stated the Board of Supervisors has a committee listed for RVCWD.
General Manager Koehler responded there is no committee. Supervisor Carre Brown will remove it.
Carre also mentioned she and John Pinches are on the Ad Hoc committee for Decision 1610.

General Manager Koehler: Urgent item, to consider a change in employee hours.

MOTION: Hear urgent item.

Pool/Voegel Discussion CARRIED

Ayes: Pool, Voegel, Hallman, Butow

Noes: None

Absent: None

Abstain: None

General Manager Koehler reported that he and Linda Groth discussed her request for a change of hours to 24 hours per week, effective February 1, 2009. He stated that Linda will continue to serve as Secretary to the Board of Directors and that this is compatible with his goals for the office.

MOTION: Approve the change in Linda Groth's hours to provide the needed flexibility as stated by the manager.

Pool/Voegel Discussion CARRIED

Ayes: Pool, Voegel, Hallman, Butow

Noes: None

Absent: None

Abstain: None

General Manager Koehler: Urgent item - The IWPC and the Corps of Engineers is looking to form an oversight committee to make sure the feasibility study is proceeding in a rational and productive manner. At the IWPC meeting, it was suggested that Sean White take the lead and that GM Koehler assist, along with Candace.

MOTION: Hear urgent item

Pool/Hallman

Ayes: Pool, Hallman, Voegel, Butow

Noes: None

Absent: None

Abstain: None

GM Koehler said he is willing to assist but it would have to come out of his regular hours. After further discussion it was agreed that at this time the Board not authorize GM Koehler to participate as part of an oversight committee; however, he will be available to help Sean when needed.

Director Butow spoke on the subject of confidentiality when discussing possible acquisition for reservoir sites.

MOTION: Hear further discussion.

Pool/Voege Discussion CARRIED

Ayes: Pool, Voege, Hallman, Butow

Noes: None

Absent: None

Abstain: None

Don explained the situation with a property owner of a potential reservoir site. He also referred to the potential multi-agency storage site at Hopland a few years ago and the lessons learned in that situation. After further discussion the following motion was made.

MOTION: Any discussion of potential storage sites to be handled in closed session.

Pool/Voege Discussion CARRIED

Ayes: Pool, Voege, Butow, Hallman

Noes: None

Absent: None

Abstain: None

4. APPROVAL OF CONSENT CALENDAR.

- a. Financial Statement.
- b.-1. Bills Paid since those approved at last Meeting.
- b.-2. Bills Paid as approved at previous Meeting.
- c. Bills Payable.
- d. Special Expenditure Fund status report.

General Manager Koehler suggested transferring monies from the Bureau of Reclamation Water Development Fund account at the Savings Bank to the Local Agency Investment Fund (L.A.I.F.) account in Sacramento.

MOTION: Retain \$250,000 in the Bureau of Reclamation Water Development Fund at the Savings Bank and transfer the remainder to L.A.I.F. in Sacramento.

Hallman/Pool Discussion CARRIED

Ayes: Hallman, Pool, Butow, Voege

Noes: None

Absent: None

Abstain: None

On Consent Calendar b-1, Director Hallman asked about the solar power bill, GM Koehler explained we pay Macquarie Holdings, Inc. for the solar power, and, on an annual basis we pay less than we would have paid to PG&E. Director Pool asked about the encroachment permit fee. GM Koehler explained the minimum costs (\$400.00) and the requirements for the encroachment permits.

MOTION: Approve the Consent Calendar as presented.

Voege/Hallman Discussion CARRIED

Ayes: Voege, Hallman, Butow, Pool

Noes: None

Absent: None

Abstain: None

5. APPROVAL OF MINUTES AS PRESENTED.

Tabled until next month.

6. DIRECTOR AND STAFF REPORTS AND DISCUSSION OF NON-ACTION TOPICS.

Nothing at this time.

7. DIRECTOR AND STAFF REPORTS OTHER THAN THOSE LISTED IN GENERAL MANAGER'S REPORT. ACTION ITEMS.

Nothing at this time.

8. GENERAL MANAGER'S REPORT

A. District Operations.

General Manager Koehler explained the chlorine situation, the cost and how he will be contacting other suppliers. He mentioned enhancement bacteriological testing, and having to test every two weeks for coliform. Also the requirement to test for cryptosporidium twenty-four (24) times over a two-year period, currently costing \$400.00 each. There is one lab in California that is certified to do the test. Title 22 testing is \$5,000.00.

Action Items:

1. Road J Main Extension – Tom Johnson called and stated he is getting his well geared-up. He said that the water is only used for fire protection for the winery. Richard Rhodes has not contacted the District yet. If he hasn't met the requirement by February 1st, GM Koehler will disconnect the ag service in order to comply with the CDPH and to avoid the District being Cited by the CDPH.
2. Annexation – (see below).
3. Staff Evaluations – Table until GM Koehler talks to Office Manager Linda Groth.
4. Dam Feasibility Study – After discussion it was decided not to send the draft to Paul Minasian until all the modifications are done. GM Koehler mentioned the letter should be generic and not mention RVCWD. After discussion GM Koehler was instructed by the Board to send a letter to IW&PC stating RVCWD name not be mentioned (should be generic) and to have GM Koehler sign the letter. Director Hallman also mentioned she would like to see Minasian's opinion letter on minimum wage. Director Pool also requested to see the letter on minimum wage.

CORRECTION APPROVED 03-16-09: 3rd line above: the letter should indicate the Agreement should be generic. (strike remainder of sentence)

5. Conservation – Lake Mendocino is ten feet lower than it was at this time last year. GM Koehler asked the board at what time should we contact engineering about putting together a floating pump. Director Voegel asked when the irrigation customers would be turned off. GM Koehler stated in approximately 30 days we

will be down to 30,000 a.f. if it doesn't rain. Supervisor Carre Brown attended a frost protection meeting, and she said Victoria Whitney stated they are approaching the cut off point. The RRFCD is sending out notices and having a meeting January 22nd. The junior rights holders will be shut off first and we will be after. GM Koehler mentioned getting the remaining radio reads installed. There was discussion about renting a barge for pumping out of the lake. Director Pool mentioned the Fish & Game Permit. There was also discussion about the intertie for emergency purposes. Director Butow mentioned contacting the State Water Resources Control Board, Sonoma County Water Agency, and Russian River Flood Control to state our plan.

Annexation - Director Hallman mentioned the annexation was discussed at the January 10th Meeting. GM Koehler explained about FCD going to license on the 8,000 a.f. and it would probably take two to three years.

9. REPORT OF ATTENDANCE AT AGENCY MEETINGS, I.E. CITY OF UKIAH, COUNTY BOARD OF SUPERVISORS, OTHER SPECIAL DISTRICTS, COUNTY OF MENDOCINO PLANNING TEAM/HOUSING ELEMENT, NOT LISTED SEPARATELY HEREIN. (Agenda Item No. 13)

GM Koehler discussed the President elect stimulus package and all the problems involved with it. If you apply for SRF money, EPA gives money to the state and the state disperses it as loans and the EPA has to award grants September 30th. The state must award contracts within 180 days. The applicants will have two weeks after notice they are accepting applications. You have to start work within 60 days of the award and it has to be done by 2009. Prop. 50 and Prop.84 money is frozen. The SRF staff is the administrator of the Prop. 50 and the Prop. 84 money. The same staff will have to handle economic stimulus funds, Prop. 50, and Prop. 84 funds. The project must be simple to evaluate for awards. Supervisor Carre Brown mentioned she attended the North Coast Integrated Water Management Plan Committee meeting in Redding. Projects are at a standstill, if the money ever comes back again they will have another round coming and the Board needs to think about future projects and get them in order. GM Koehler mentioned the Ellen Lynn project and the substandard quality services lines. GM Koehler stated if you borrow money you have to prove the ability to pay it back, there are several roadblocks. There is a tight window of opportunity, and several restrictions. Director Pool mentioned the county seismic retrofit projects on the bridges (School Way and Calpella), stating they were set to go until the Northridge earthquake. GM Koehler stated in some ways transportation is taking somewhat of a priority and will tie up the contractors. Director Butow gave a history of Prop. 50 and trying to get funds for Mill Creek & West Fork (small district has no chance) the rules kept changing, a great chunk of the money went south. GM Koehler stated SRF recently approved for two category e. projects (the pond sighting project for 4 million dollars with a February deadline). SRF money is 80% federal and 20% state. We cannot apply for federal money with the loan clause. GM Koehler said we can discuss this further at the next Board Meeting. GM Koehler also mentioned AB885, the Septic Tank Rule and the problems associated with it.

10. TRAINING (Agenda Item No. 18)

GM Koehler explained AWWA classes for Grade I and II (cross connection and conservation). Each class costs \$1,000 plus expenses and each class is for one week. There are two levels for conservation and for cross connection control. You have to be certified as a backflow tester first, then you are eligible to take the cross connection control practitioner class and the examination. After discussion it was decided by the Board to authorize GM Koehler to attend the (2) cross connection classes. Director Voege suggested finding out if courses are offered at Sonoma State.

11. LOCAL AGENCY FORMATION COMMISSION OF MENDOCINO COUNTY-LAFCO. (Agenda Item No.10)

Nothing to report.

12. INLAND WATER & POWER COMMISSION. (Agenda Item No. 11)

- a. Report of attendance at IW&PC Meetings.
- b. Discussion and possible comment on proposed tentative Eel River Settlement.
- c. Consider any correspondence concerning the IW&PC.
- d. Discussion and possible action on IW&PC topics.

GM Koehler mentioned that Mike Dillabough explained the dam rating system, as follows:

Category 1: Dam failing or about to fail.

Category 2: Dam that needs engineering to start now.

Category 3: Dam that needs study to see if there is a problem because the facility is old.

Category 4: Dam that is known to be safe.

The Coyote Dam is Category 3. Funding isn't available for Category 1 dams.

13. MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL & WATER CONSERVATION IMPROVEMENT DISTRICT. (Agenda Item No. 12)

- a. Report of attendance at MCRRFC&WCID meetings.
- b. Consider any correspondence concerning the MCRRFC&WCID.
- c. Discussion and possible action on Flood Control District topics.

Director Pool commented on the Special Meeting regarding the license inspection. GM Koehler mentioned they were waiting for the City of Ukiah's numbers. He said Sean White was doing a good job. Will Carson mentioned they have been weak on tracking usage; and RRFCD has gone through this process before and it has failed. If they don't get it right this time they might only get license for 7,000 a.f. The FCD reported they met with SCWA to discuss the licensing process and SCWA indicated as long as the FCD meets the SCWA's requirements, they will be cooperative.

GM Koehler stated, at the second meeting on the 12th, the FCD elected new officers. He also mentioned AB885, the Septic Tank Rule, and all the problems associated with it.

Break: 9:05 p.m.

9:05 p.m. Director Butow left the meeting due to illness.

Reconvene: 9:15 p.m. with Director Voegel presiding.

14. FINANCIAL REPORT. (Agenda Item No. 9)

MOTION: Approve the financial report.

Pool/Hallman Discussion CARRIED

Ayes: Pool, Hallman, Voegel

Abstain: None

Absent: Butow

15. SONOMA COUNTY WATER AGENCY. (Agenda Item No. 14)

- a. Consider any correspondence or reports concerning the Sonoma County Water Agency.
- b. Discussion and possible action on SCWA topics; water audits, conservation, etc.

Nothing to Report.

16. STATE WATER RESOURCES CONTROL BOARD. (Agenda Item #15)

- a. Updates and possible action.

Nothing to Report.

17. STATUS REPORT OF PLACE OF USE ISSUES. (Agenda Item No. 16)

- a. Updates and possible action.

Nothing to Report.

18. STATUS REPORT OF 2800 ACRE-FEET STORAGE RIGHT. (Agenda Item No. 17)

- a. Updates and possible action.

Nothing to Report.

The Meeting ended at 9:50 p.m.

The next Regular Meeting will be held at 7:00 p.m. on Thursday, February 19, 2009 at the Water District Office, 2370 Webb Ranch Road, Redwood Valley, California.

APPROVED as CORRECTED: Board of Directors

DATE: March 19, 2009

SIGNED: Linda Groth
Secretary, Board of Directors

Minutes prepared by Paula Berezay due to absence of Board Secretary Groth.

CORRECTION: Page 2, Item, MOTION: Nominate Hal Voege for Vice-President, Board of Directors. change to show that Director Voege ABSTAINED from voting.

CORRECTION: Page 4, Item 8,4: 2nd line: GM Koehler mentioned the letter should indicate the Agreement should be generic. (strike the rest of the sentence)