

**REDWOOD VALLEY COUNTY WATER DISTRICT**

2370 Webb Ranch Road  
P. O. Box 399  
Redwood Valley CA 95470  
(707) 485-0679

**MINUTES**

Board of Directors  
Regular Meeting  
Thursday, January 18, 2007

CALL TO ORDER: 7:00 p.m.

Directors Present: Donald E. Butow, William L. Howe, John W. Groth, Keith Tiemann,  
Jeanette Hallman  
Directors Absent: None  
Staff Present: General Manager William Koehler  
Office Manager/Board Secretary Linda Groth  
Members of the Public: Nick Tibbetts, Hal Voegel, Pete Gregson

1. ROLL CALL.

Keith Tiemann, William L. Howe, John W. Groth, Jeanette Hallman, Donald E. Butow

2. HEARING OF COMMENTS OR QUESTIONS FROM THE ATTENDING PUBLIC.

None

3. CONSIDER HEARING OF URGENT ITEMS RECEIVED SINCE THE AGENDA WAS POSTED.

General Manager Koehler requested a hearing tonight with Pete Gregson of Advanced Power, as the deadline date for filing on the solar project occurs before the next Regular Meeting. The matter will be heard as part of Agenda Item #9.

4. APPROVAL OF CONSENT CALENDAR.

- a. Financial Statement.
- b.-1. Bills Paid since those approved at last Meeting.
- b.-2. Bills Paid as approved at previous Meeting.
- c. Bills Payable.
- d. Special Expenditure Fund status report.
- e. District Activity.
- f. Mail Log.

**MOTION: Approve the Consent Calendar as presented.**

Groth/Howe Discussion CARRIED

Ayes: John W. Groth, William L. Howe, Keith Tiemann,  
Jeanette Hallman, Donald E. Butow

Noes: None  
Abstain: None  
Absent: None

Member of the public, Hal Voegel arrived at 7:02pm.

5. APPROVAL OF MINUTES AS PRESENTED.

The Minutes of November 21, 2006 were presented.  
It was determined that three Directors were in attendance at this Meeting.

**MOTION: Approve Minutes of November 21, 2006 as presented.**

Howe/Groth Discussion CARRIED  
Ayes: William L. Howe, John W. Groth, Donald E. Butow  
Noes: None  
Absent: None  
Abstain: Keith Tiemann, Jeanette Hallman

The Minutes of December 21, 2006 were presented.  
It was determined that three Directors were in attendance at this Meeting.

**MOTION: Approve Minutes of December 21, 2006 as presented.**

Tiemann/Hallman Discussion CARRIED  
Ayes: Keith Tiemann, Jeanette Hallman, Donald E. Butow  
Noes: None  
Absent: None  
Abstain: William L. Howe, John W. Groth

6. DIRECTORS AND STAFF REPORTS AND DISCUSSION OF ACTION TOPICS.  
(Agenda Item #7)

a) Resignation of Director Howe.

Director William L. Howe submitted a letter of resignation, effective at the close of this Meeting.  
He was thanked for his years of service to the District and for all he has done as a Director on the Board.

b) General Manager Koehler provided copies of the Water Code Sections 30540, 30582 referring to duties and obligations of Directors and the rolls of secretary, treasurer, auditor, and General Manager. After some discussion, it was decided to revisit this topic at some date in the future.

Member of the public, Pete Gregson, arrived at 7:28 p.m.

7. GENERAL MANAGER'S REPORT – SOLAR PROJECT. (AGENDA ITEM #9.g)

General Manager Koehler introduced Mr. Gregson and clarified that February 5, 2007 is the deadline for filing on the solar project.

Mr. Gregson explained his background in this field and said the vulnerability of components and products, is usually a 30-40-year lifespan. He said when working with former General Manager Darin McCosker, PGE would change guidelines every 6 months. Darin and Pete petitioned Sacramento and got the kW hours the District consumes in a more steady pattern, to be valued. He discussed rebates for municipalities, and other technical information for the Directors.

General Manager Koehler showed that \$27,000 was spent in water treatment plant electricity in the past year. The absolute minimum solar power to run the plant is 80 kW. There would be 3 rows of 12' long panels, between the fence and the reservoir. He proposed that at the end of 13 years, the District would have no indebtedness for utility bills.

Mr. Gregson spoke of future legislative enactments limiting greenhouse gases. Solar doesn't pollute; and you would have no utility bill. He said there are several options to placate PG&E, such as a disclaimer, a contract, a bid proposal for example.

Further discussion ensued.

General Manager Koehler said he would like the Board to direct him to work with Pete, to convince representatives at PG&E to keep it alive. Also to get Pete's assistance to get an RFP and specifications that would not be a conflict of interest, but that would be fairly bid against.

**MOTION: Proceed to talk with PG&E to keep it alive, put together a bid package, including warranties. Also include a suitable bail clause approved by our attorney.**

Hallman/Howe Discussion CARRIED

Ayes: Jeanette Hallman, William L. Howe, John W. Groth, Keith Tiemann, Donald E. Butow

Noes: None

Absent: None

Abstain: None

Break 8:45pm

Reconvene: 9:01p

Mr. Gregson left during the Break.

Nick Tibbetts arrived at 9:01 p.m.

#### 8. REPORT OF PROGRESS BY LEGISLATIVE CONSULTANT.

Mr. Tibbetts reported that the election has created a lame duck congressional session but that there is some optimism for the 2007 session. He expects that Congressman Thompson will reintroduce the bill on the Congressional side and that Senator Feinstein will reintroduce it on the Senate side, and he thinks we have a good shot at it.

Chairman Butow thanked Mr. Tibbetts for his continuing efforts and stated that he has gotten the RVCWD closer than we have been before which is quite encouraging.

Mr. Tibbetts also reported on a meeting he attended earlier this evening, Citizens U, sponsored by the Smart Growth group. He said another meeting will be held in a couple of months and then a report will be developed.

Mr. Tibbetts left the meeting at 9:30 p.m.

9. DIRECTORS AND STAFF REPORTS AND DISCUSSION OF ACTION TOPICS.  
(Agenda Item #7.c., 7.d., 7.e, 7.f)

c) Bank Signature Cards and accompanying Resolution No. 2007-1.

**MOTION: Approve Resolution No. 2007-1.**

Howe/Hallman Discussion FAILED

**Motion Withdrawn.** Matter carried to next Meeting.

d) Payroll Services.

General Manager Koehler reported 100% employee enthusiasm for payroll services and direct deposit. It was determined that local payroll service providers would also be considered at the next Regular Meeting before a Payroll Services company is selected.

e) Engineering firm, study on behalf of the State Water Resources Control Board.

Matter carried to another meeting when we receive such a request in writing.

f) Review wording of Resolution and Notice of Action pertaining to applications for new irrigation water service installations while the new-connection moratorium is in effect.

It was determined that applications for irrigation water service can be accepted and held on file while the new-connection moratorium is in effect.

10. GENERAL MANAGERS REPORT. (Agenda Item #9)

a. Treatment Plant Status

b. Bureau of Reclamation inspection report.

c. Groundwater Availability Study.

It was determined that GM Koehler will ask the Geologist to do further research and report back to the Board.

d. FEMA Repairs.

e. Supplemental Spring Water Source.

f. Road Improvements.

g. Solar Project. (Discussed earlier in the meeting.)

h. Insurance Claim.

Director Hallman left the Meeting at 10:22 p.m.

11. BUDGET UPDATE AND APPROVAL. (Agenda Item #10)

The Budget Update was reviewed.

The wording for this topic will be changed to: Budget Update and Review

12. DRAFT TRIBAL E.I.R. COYOTE VALLEY BAND OF POMO INDIANS (Agenda Item #11)

The District will send a letter to Coyote Valley Band of Pomo Indians, with a copy to County Planning and a copy to Sonoma County Water Agency. The letter will be similar to a previous

letter sent by Counsel Minasian to the Tribe discussing their plans for another matter. It was agreed the letter would confirm that, although we realize and understand from their T.E.I.R. that they are not intending to request water from RVCWD, we want to make it very clear that should their well fail, the RVCWD is restricted and unable to provide water for this project. The letter will be reviewed by Director Tiemann and then signed by President Butow.

It was noted, the T.E.I.R. proposes a 500' deep well, hoping to get past Russian River underflow.

13. LOCAL AGENCY FORMATION COMMISSION OF MENDOCINO COUNTY – LAFCO.
  - a. Discussion and possible action on LAFCO topics.
  - b. Election of Special District Representative to LAFCO.

**MOTION: Nominate Richard Shoemaker as Special District Representative to LAFCO.**

Groth/Howe Discussion CARRIED

Ayes: John W. Groth, William L. Howe, Donald E. Butow

Noes: Keith Tiemann

Abstain: None

Absent: Jeanette Hallman

14. INLAND WATER & POWER COMMISSION.
  - a. Report of attendance at IW&PC Meetings.
  - b. Consider any correspondence concerning the IW&PC.
  - c. Discussion and possible action on IW&PC topics.

President Butow reported the recent IW&PC meeting discussed the 35% diversion issue with PG&E cutback, rather than the original 15%. Potter Valley is really struggling with that. PG&E announced it had a partial failure at the fish screen; they have 120cfs, which does not give ranchers water pressure for frost protection. This is potential to affect several water agencies.

15. MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL & WATER CONSERVATION IMPROVEMENT DISTRICT.
  - a. Report of attendance at MCRRFC&WCID meetings.
  - b. Consider any correspondence concerning the MCRRFC&WCID.
  - c. Discussion and possible action on Flood Control District topics.

President Butow reported attendance at the Flood Control District Meeting by himself and General Manager Koehler. He said the Flood Control District expressed similar concerns as stated during the IW&PC meeting.

16. REPORT OF ATTENDANCE AT AGENCY MEETINGS., I.E. CITY OF UKIAH, COUNTY BOARD OF SUPERVISORS, OTHER SPECIAL DISTRICT'S, NOT LISTED SEPARATELY HEREIN.

President Butow reported his attendance at a meeting between Willow County Water District and the City of Ukiah, discussing sphere of influence. He said this could eventually end up becoming an annexation issue, then by using the intertie as a permanent hookup, they eliminate the emergency status of the intertie. At that point they can apply to CEQA..

17. STATUS REORT OF MILL CREEK PROJECT. (Agenda Item #18)
- a. Consider November 30, 2006 letter from State Water Resources Control Board.
  - b. Consider invoices received from SWRCB.

It was agreed to pay the invoices.

President Butow reported that Roland Sanford of the Mendocino County Water Agency told him they are in the final stages of the study on this EIR. President Butow offered to share with MCWA , data that RVCWD has collected. Roland reminded President Butow that the Board of Supervisors authorized him to do water studies and engineering studies in Redwood Valley.

General Manager Koehler will consult with Counsel Minasian on this matter.

Director Groth reported his attendance at a feasibility study Hearing as to what to do with the dams. Lots of ideas; he suggests using this information as our request for an extension until the County gets this completed.

18. STATUS REPORT OF WEST FORK PROJECT. (Agenda Item #19)
- a. Consider invoices received from SWRCB.

It was agreed to pay the invoices.

Mr. Beck and Mr. Voege left the meeting at 11:15p.m.

CLOSED SESSION:

19. CLOSED SESSION (Agenda Item #23)
- a. Public Employee Performance Evaluation, Assistant Office Manager – Gov't Code 54957(e).  
(Agenda Item 23.d)
  - b. Public Employee Performance Evaluation, Office Clerk – Gov't Code 54957(e).  
(Agenda Item 23.e.

11:22 P.M. OPEN SESSION

- 20 REPORT OF ACTION TAKEN IN CLOSED SESSION NO. 19 (Agenda Item #24)

President Butow reported the Performance Evaluations listed above were discussed during closed session.

21. CONSIDER MERIT INCREASE FOR ASSISTANT OFFICE MANAGER; CONSIDER MERIT INCREASE FOR OFFICE CLERK. (Agenda Item #25, Agenda Item #26)

**MOTION: Increase pay scale for Assistant Office Manager to \$19.50 per hour. Increase pay scale for Office Clerk to \$12.00 per hour.**

Groth/Howe Discussion CARRIED

Ayes: John W. Groth, William L. Howe, Keith Tiemann, Donald E. Butow

Noes: None

Absent: Jeanette Hallman

Abstain: None

This Meeting of the Board of Directors ended at 11:30 p.m.

The next Regular Meeting of the Board of Directors is scheduled for 7:00 p.m. on Thursday, February 15, 2007 at the Water District Office, 2370 Webb Ranch Road, Redwood Valley, California.

APPROVED:                     Board of Directors                    

DATE:                     2/15/07                    

SIGNED:                     *Jinida D. Scott*                      
Secretary, Board of Directors