

REDWOOD VALLEY COUNTY WATER DISTRICT
2370 Webb Ranch Road
P. O. Box 399
Redwood Valley CA 95470
(707) 485-0679

MINUTES

Board of Directors
Regular Meeting
Thursday, September 18, 2008

Directors Present: Donald E. Butow, John W. Groth, Hal Voege, Granville Pool
Directors Absent: Jeanette Hallman
Staff Present: General Manager Bill Koehler
Office Manager/Board Secretary Linda Groth
Members of the Public: Will Carson, Roy Beck

CALL TO ORDER: 7:05 P.M. by President, Board of Directors, Donald E. Butow

1. ROLL CALL.

Granville Pool, Director
Hal Voege, Director
John W. Groth, Vice-President
Donald E. Butow, President

2. HEARING OF COMMENTS OR QUESTIONS FROM THE ATTENDING PUBLIC.

Nothing from the public.

3. CONSIDER HEARING OF URGENT ITEMS RECEIVED SINCE THE AGENDA WAS POSTED.

General Manager Koehler reported that a very important item will be discussed at the October 28, 2008 meeting of the Board of Supervisors, that being the expected arrival of the dreaded Quagga Mussel into Mendocino County waterways. This topic was discussed at the IW&PC meeting and is being spearheaded by Paul Caylor. General Manager Koehler said it is important that RVCWD have representation in this matter along with other agencies in the County. Roland Sanford at the Mendocino County Water Agency will contact other agencies. Member of the public, Will Carson, wondered what the projection is for arrival of the Quagga Mussel in the County and General Manager Koehler said the Quagga Mussel originated from the Black Sea, was bilged into the Great Lakes in the 1980's and was found in Lake Mead in the 1990's, so it is spreading fast. The Board of Directors agreed that this is a serious matter.

General Manager Koehler requested the Board of Directors consider hearing the matter of authorizing Recovery Operations Specialty Services to speak with F.E.M.A. staff on behalf of Redwood Valley C.W.D.

MOTION: Hear the matter so stated.

Groth/Pool Discussion CARRIED

AYES: Groth, Pool, Voegel, Butow

NOES: None

ABSENT: Hallman

ABSTAIN: None

General Manager Koehler presented a Statement of Authorization, for Ross Mayfield of Recovery Operations Specialty Services to act in the District's behalf as agent in speaking with and receiving information from F.E.M.A. staff.

MOTION: Approve signature of Board President on the Statement of Authorization as presented, allowing Ross Mayfield of Recovery Operations Specialty Services to act as agent in the District's behalf in working with F.E.M.A. matters.

Voegel/Pool Discussion CARRIED

AYES: Voegel, Pool, Groth, Butow

NOES: None

ABSENT: Hallman

ABSTAIN: None

4. APPROVAL OF CONSENT CALENDAR.

- a. Financial Statement.
- b.-1. Bills Paid since those approved at last Meeting.
- b.-2. Bills Paid as approved at previous Meeting.
- c. Bills Payable.
- d. Special Expenditure Fund status report.
- e. District Activity.
- f. Mail Log.

After discussion of various items presented on the Consent Calendar, and requesting a couple of minor format modifications, a Motion was made.

MOTION: Approve the Consent Calendar as presented.

Voegel/Groth Discussion CARRIED

Ayes: Voegel, Groth, Pool, Butow

Noes: None

Absent: Hallman

Abstain: None

During further discussion, it was agreed that the title to the BuRec Reserve Fund be changed to the title of BuRec Water Development Fund. General consensus was that a Motion is not required in order to implement this change.

5. APPROVAL OF MINUTES AS PRESENTED.

MINUTES: Regular Meeting on Thursday, August 21, 2008.

Director Pool asked that page 5 of the Minutes, at the second (2nd) paragraph of Item No. 13, "Report of attendance at agency meetings, i.e. City of Ukiah, County Board of Supervisors, other Special Districts, County of Mendocino Planning Team/Housing Element, not listed separately herein", be corrected to clarify that he was reporting on his attendance at two different meetings, the first was an AB2121 workshop at the Water Agency Meeting with the Board of Supervisors at the Conference Center, and the second meeting was at the Ukiah City Hall with the SWRCB. He further wished to clarify that the speakers so mentioned, were members of the public making comments from the floor.

Director Pool questioned the wording in the last sentence of reporting on page 5, Item No. 12, "Mendocino County Russian River Flood Control & Water Conservation Improvement District". It was determined that the sentence would be corrected if the meeting tape recording differed from the terminology reported. The sentence will be corrected to read:

Director Groth said it was noted that the City of Ukiah is up against the deadline with the SWRCB for filing a Petition for Extension of Time on its diversions out of the Russian River.

MOTION: Approve the Minutes of August 21, 2008 as corrected.

Groth/Voege Discussion CARRIED

Ayes: Groth, Voege, Pool, Butow

Noes: None

Absent: Hallman

Abstain: None

MINUTES: Special Meeting on Tuesday, August 26, 2008.

MOTION: Approve the Minutes of August 26, 2008 as presented.

Groth/Voege Discussion CARRIED

Ayes: Groth, Voege, Butow

Noes: None

Absent: Hallman

Abstain: Pool

During discussion, Director Pool said that although he was not in attendance at the August 26th Meeting, he wishes to express his support of the on-line bill paying procedures as approved at that Meeting.

6. DIRECTOR AND STAFF REPORTS AND DISCUSSION OF NON-ACTION TOPICS.

The Directors briefly discussed an article in a recent issue of the ACWA Newsletter, reporting that the water ballot initiative isn't looking very strong at this point.

Director Voege reported that during his attendance at the recent Millview CWD meeting, there was mention of the F.T.C. wanting a protection plan for identity theft. General Manager Koehler explained that this is the "Red Flag Rule" and since the District does not accept credit cards, it's possible that we might not be subject to this ruling.

7. DIRECTOR AND STAFF REPORTS OTHER THAN THOSE LISTED IN GENERAL MANAGER'S REPORT. ACTION ITEMS.

Nothing presented.

8. GENERAL MANAGER'S REPORT AUGUST, 2008. ACTION ITEMS.

- A. Plant Operations.
- B. Water Usage.
- C. Conservation comparison.
- D. Well development.
- E. Rain leak into office.
- F. State Board.
- G. Lake level.
- H. Action Items:
 - 1. Ad Hoc committee.
 - 2. Transmission Main Repair Contract.

General Manager Koehler reported that three (3) project Bids for the Transmission Main Repair Contract were received during the submittal period and those bids were opened at 2:00 p.m. today. They are hereby submitted to the Board of Directors for Action:

| | |
|---|--------------|
| Richardson Engineering Contractor, Inc. | \$569,490.00 |
| North Bay Construction, Inc. | \$538,585.00 |
| Granite Construction Co. | \$514,586.00 |

MOTION: Accept bid from Granite Construction Co. in the amount of \$514,586 for the Transmission Main Repair Contract.

Pool/Groth Discussion CARRIED

Ayes: Pool, Groth, Voege, Butow

Noes: None

Absent: Hallman

Abstain: None

- 3. Grant/Loan Applications.
- 4. Conservation.

9. FINANCIAL REPORT.

The financial report was reviewed.

10. LOCAL AGENCY FORMATION COMMISSION OF MENDOCINO COUNTY – LAFCO.

Nothing to report.

Break: 8:26 P.M.

Reconvene: 8:46 P.M.

11. INLAND WATER & POWER COMMISSION.

- a. Report of attendance at IW&PC Meetings.
- b. Discussion and possible comment on proposed tentative Eel River Settlement.
- c. Consider any correspondence concerning the IW&PC.
- d. Discussion and possible action on IW&PC topics.

Director Butow reported that he, Director Voege and General Manager Koehler attended the monthly meeting. Commissioner Baldwin brought up the topic of right of first refusal and stated that when the Redwood Valley CWD filed on Mill Creek, it caused quite a bit of consternation with other agencies.

He wants the RV District to notify the Commissioners if RV finds any new water. Also, Commissioner Baldwin said that if RV District wishes to reactivate with the IW&PC, Redwood should pay all installment payments plus penalties. Director Butow feels RV District should be treated same as the County was when it stepped out, then stepped back -- if penalty is applied to one agency, it should be applied to other agencies. General Manager Koehler said the way the language is written, if you get out, you forfeit. If you come back, you pay annual share plus interest. Director Butow said another concern is that no paperwork has been submitted saying the County is a member of the Commission, and yet Supervisor Delbar is now sitting on the Commission.

Director Groth said he served as a Commissioner when all this started. It was never the intent to punish an agency that had to step aside temporarily. He also referred to the time when he and former General Manager Darin McCosker wanted the Commission to include each of the individual water agencies, but Judy Hatch objected, stating the Flood Control District is representing those agencies. Groth and McCosker then responded that if that is the case, the FCD should be paying for the number of agencies it represents X the IW&PC member fee.

Director Groth also said that at the time Potter Valley was exploring the Brush Creek, and soliciting financial support, they never offered the potential to IW&PC members. But as it turns out, Brush Creek is already appropriated by the Flood Control District.

12. MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL & WATER CONSERVATION IMPROVEMENT DISTRICT.

- a. Report of attendance at MCRRFC&WCID meetings.
- b. Consider any correspondence concerning the MCRRFC&WCID.
- c. Discussion and possible action on Flood Control District topics.

Director Groth reported on his attendance at the recent meeting and said that the draft audit, although two years behind schedule, is now ready. He also reported that Chet VanVleet delivered a scathing report on Flood Control District accounting practices in the past.

13. REPORT OF ATTENDANCE AT AGENCY MEETINGS, I.E. CITY OF UKIAH, COUNTY BOARD OF SUPERVISORS, OTHER SPECIAL DISTRICTS, COUNTY OF MENDOCINO PLANNING TEAM/HOUSING ELEMENT, NOT LISTED SEPARATELY HEREIN.

Director Voegel stated that another comment made at the Millview C.W.D. meeting was that during an ad hoc meeting, they received information that 700 acre-feet of water was available, and that Millview should apply for it.

General Manager Koehler said the Mendocino County Water Agency met on September 10th and approved the latest iteration of the "conservation banner" printed in the newspaper. Also, they are proposing another conservation audit training in early spring. He said that Joe at the water agency has completed training as a certified water audit person.

The Russian-Eel Commission meeting in Santa Rosa is to be rescheduled and will probably be held on Thursday, October 16, 2008.

14. SONOMA COUNTY WATER AGENCY.

- a. Consider any correspondence or reports concerning the Sonoma County Water Agency.
- b. Discussion and possible action on SCWA topics; water audits, conservation, etc.

General Manager Koehler reported he recently had a very good conversation on the telephone with Todd Schram, our new contact at Sonoma County Water Agency.

15. STATE WATER RESOURCES CONTROL BOARD.

- a. Updates and possible action.

Director Butow said there is nothing new to report at this time.

16. STATUS REPORT OF PLACE OF USE ISSUES.

- a. Updates and possible action.

General Manager Koehler said our 2004 Application for Change of Place of Use and 2002 Application for time extension have finally made their way to the top of the pile but there is no date for the actual notice period yet. They did change the Application for time extension from 5-years to 10-years, until 2012.

17. STATUS REPORT OF 2800 ACRE-FEET STORAGE RIGHT.

- a. Updates and possible action.

Nothing new to report at this time.

The Meeting ended at 9:45 p.m.

The next Regular Meeting will be at 7:00 p.m. on Thursday, October 16, 2008 at the Water District Office, 2370 Webb Ranch Road, Redwood Valley, California.

APPROVED: Board of Directors

DATE: October 16, 2008

SIGNED: Linda Groth
Secretary, Board of Directors